



01.09.20

Dear Parents and Carers,

Staff all returned to school today and we can't wait to welcome back the children tomorrow!

During the day, we have been going through all of the new procedures we have in place in the school. This letter is to ensure all procedures all clear.

Below are reminders of **the start and end of day times**. As stated previously, if there are siblings then these will be collected at the earliest time

Group of children	External door to be used	Drop off time	Collection time Mon-Thurs	Friday collection time
EYFS1	Nursery entrance (fence)	8.30am/12.30pm	11.30am/3.30pm	
EYFS2 – Wales	Wales – stop at the fence	8.40am	3.20pm	1.20pm
EYFS2 – Scotland	Scotland – stop at the fence	8.40am	3.20pm	1.20pm
Y1 – France	France – stop at the sign	8.35am	3.10pm	1.30pm
Y1 – Germany	Germany – stop at the sign	8.35am	3.10pm	1.30pm
Y2 – Spain	Spain – stop at the sign	8.30am	3.00pm	1.20pm
Y2 - Iceland	Iceland – stop at the sign	8.30am	3.00pm	1.20pm
Y3	Front KS2 door – Y3 end	8.35am	3.10pm	1.30pm
Y4	Front KS2 door – Y6 end	8.40am	3.20pm	1.40pm
Y5	Back KS2 door – Y3 end	8.35am	3.10pm	1.40pm
Y6	Front KS2 door – Y6 end	8.30am	3.00pm	1.40pm
On a Friday pm – Y4 will exit through the front KS2 door at the Y3 end.				

Please understand that this system will be new and there may be hiccups on the first day but we will endeavour to do everything we can to make it work. This system has never been tried before so we ask for your patience and understanding at this time.

If you have not already done so please can I urge you to watch the drop-off films which are available on YouTube and our Facebook page and via these links:

Y1 + Y2: <https://www.youtube.com/watch?v=8Fl62PbVpww>

Y3 + Y4 + Y6: https://www.youtube.com/watch?v=cwoG_4IDXR0

Y5: <https://www.youtube.com/watch?v=mKr49lOriVg>

More than one child: https://www.youtube.com/watch?v=rBp_Bo-yrFo

We ask that all parents keep to the one way system at all times and do not go beyond the red boundary lines marked around the playground. Please do not come within 2m of any member of staff. If you have something to share with the teacher, then please do so in-keeping with social distancing rules.

I would like to reiterate that we have worked hard to ensure that school is a safe place and that year groups do not mix. Therefore, I am urging you to **NOT USE THE PLAY PARK** before or after school. This is in order to maintain the year group bubbles and ensure the safety of children, parents and staff.

Face Coverings

Staff will be wearing masks in communal areas of the school where social distancing is not possible e.g. in corridors as they are not 2m wide. In Key Stage 2, they will also wear masks when bringing children out at

the end of the day. Face masks will not be used in class. Some staff, who will be in contact with children across the school, such as myself or the HLTAs, will wear a face shield in the classrooms. The children will be shown this in our virtual assembly tomorrow.

The government's guidance is clear that children are not expected to wear them at any time, therefore please do not send your child into school with one.

What the children need to bring to school

Please DO NOT send your child in with a pencil case. All resources will be given to the children.

Please DO send your child in with:

- A NAMED book bag
- A NAMED lunch box (if applicable)
- A NAMED water bottle
- A NAMED coat
- A NAMED back pack (Y4-Y6 only)

Home School Agreement and Contact Details

Later this week, we will send home an updated 'Home School Agreement.' It is essential that this document is read, signed and then returned to school.

In addition, your child will be sent home with the most up-to-date contact details we hold for you as parents on our Information Management System. **Please return this form to the school as soon as possible**, either with the necessary changes made or a signature confirming that there are no changes.

Reporting Absence

Please report absence in the usual way – by leaving a message on the school answerphone. However, we will need to know the exact reason your child is not in school, e.g. they have a high temperature and not "they are unwell." If a general statement is made then the school will have to contact you for further information.

Roald Dahl Day

Finally, I just wanted to take this opportunity to remind you that on Thursday 10th September we will hold our annual Roald Dahl day event. This information was sent out as our dates for the diary prior to the summer holidays and was in the dates for the diary in the last newsletter. Children in Years 1 to 6 come dressed as a character from a Roald Dahl story. On this day, they will also be sent home with their reading logs and a book banded (colour) book. This year we will email out a short film to you, as parents, regarding the school's approach to reading.

In the morning, there will be many adults out on the playground welcoming you and your child back and offering assistance. We know that some children will be nervous and worried. We are prepared for this! Please be assured that we will be there with a smile and encouraging words to help ease the transition back. In Key Stage 2, teachers will stand at the classroom doors (as they always do) ready to welcome back the children. No one will get lost once they are inside.

We can't wait to see you all again tomorrow – it's been far too long!

Yours sincerely,



Mrs E Painter
Head teacher