



27.08.20

Dear Parents and Carers,

We have been working hard all summer to make the school as safe as it can possibly be for the children's return next week. There are lots of exciting things happening as well, like ground in the outside area of Early Years being completely redone with new artificial grass.

The guidance from the government has been changed very little in relation to our risk assessment and day-to-day procedures. The risk assessment will be available to view on the school website. Staff may be wearing masks and/or face shields at times in communal areas but they will not be wearing these when teaching. The government's guidance for primary schools has not changed with regard to children wearing face masks – the change was made for secondary pupils only. It states that *"Public Health England does not (based on current evidence) recommend the use of face coverings in schools."* There is no need for children to wear face masks within school, just as children under 11 do not have to wear them anywhere else currently.

Because of the increase in cases locally, attached alongside this letter is information from the Local Authority that they have asked us to share with you, regarding things all residents can do to ensure that the infection rate starts to decrease once again.

Below are a few reminders of key information for the start of term which was originally sent out on 16/07/20.

Travelling to school

If coming by public transport, it is essential that face masks are worn and that these can be placed inside a sealed bag by the parent or child. Children under 11 do not need face masks, even on public transport. If coming by car, children from different families who are not in the same year group should not travel together.

Bikes and scooters cannot be used to get to school as they cannot be stored on site. If a child brings a bike or scooter then the parent must take it home again after drop off.

Around the school grounds

As you know, cases in SN1 and SN2 are on the increase. Despite the school being situated in SN3, we are very aware that many of our families live in the SN1 or SN2 area.

Therefore, I am urging you to **NOT USE THE PLAY PARK** before or after school. This is in order to maintain the year group bubbles and ensure the safety of children, parents and staff.

When leaving the school, it is vital that you continue to walk away from the school. The school gate or pavements bordering the school must be kept clear. Please do not stop to chat in this area.

Start and End of the Day Arrangements

In order to minimise contact between each year group, we must stagger start and end times of the school day, as well as how you enter the school. Below is a table identifying the exact times parents should drop children off.

Group of children	External door to be used	Drop off time	Collection time Mon-Thurs	Friday collection time
EYFS1	Nursery entrance (fence)	8.30am/12.30pm	11.30am/3.30pm	
EYFS2 – Wales	Wales – stop at the fence	8.40am	3.20pm	1.20pm
EYFS2 – Scotland	Scotland – stop at the fence	8.40am	3.20pm	1.20pm
Y1 – France	France – stop at the sign	8.35am	3.10pm	1.30pm
Y1 – Germany	Germany – stop at the sign	8.35am	3.10pm	1.30pm
Y2 – Spain	Spain – stop at the sign	8.30am	3.00pm	1.20pm
Y2 - Iceland	Iceland – stop at the sign	8.30am	3.00pm	1.20pm
Y3	Front KS2 door – Y3 end	8.35am	3.10pm	1.30pm
Y4	Front KS2 door – Y6 end	8.40am	3.20pm	1.40pm
Y5	Back KS2 door – Y3 end	8.35am	3.10pm	1.40pm
Y6	Front KS2 door – Y6 end	8.30am	3.00pm	1.40pm

On a Friday pm – Y4 will exit through the front KS2 door at the Y3 end.

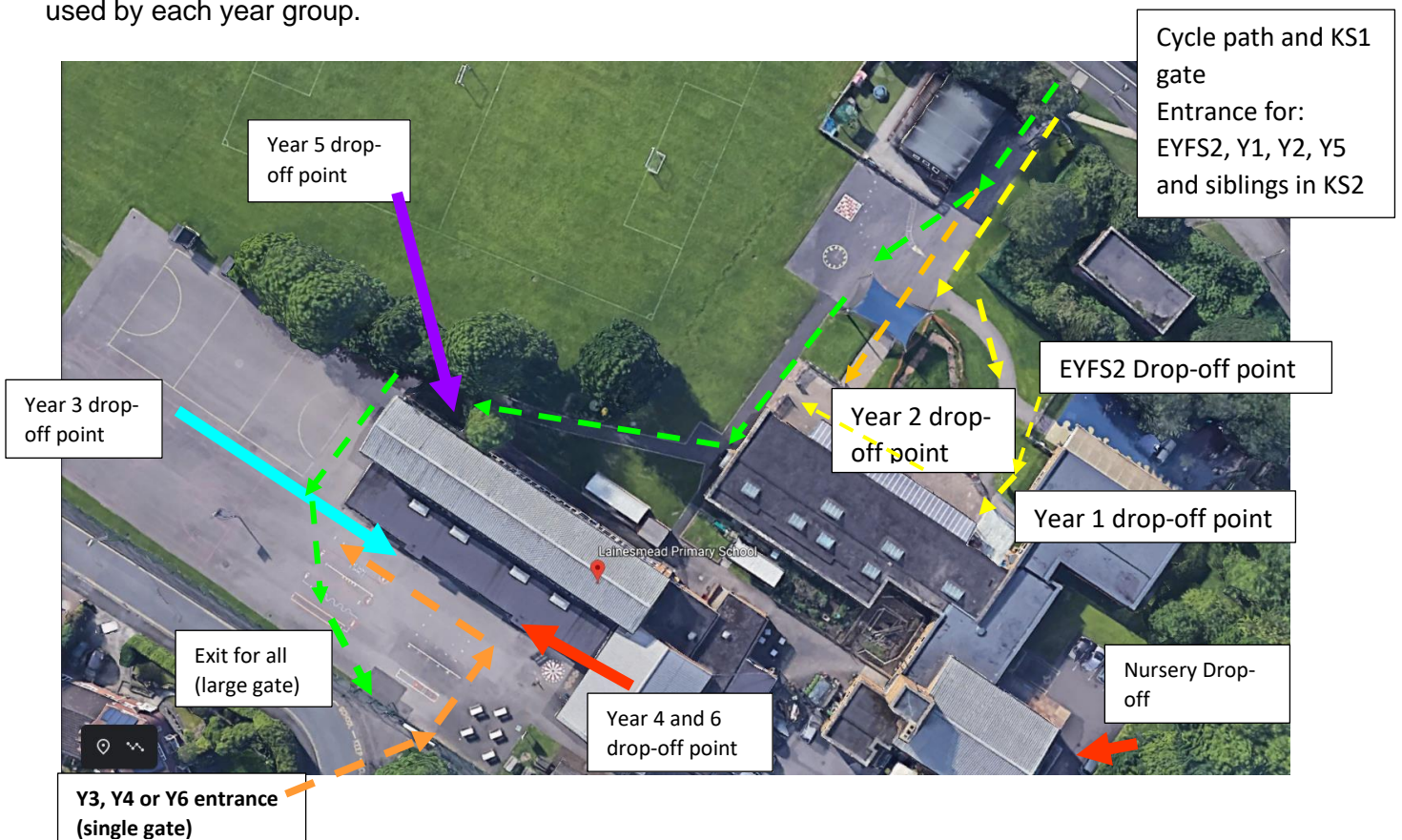
It is ESSENTIAL that these times are adhered to and that strict social distancing is maintained at all times.

It is of extreme importance that at drop-off, the one-way system is quick. Therefore, please ensure that you send your child into class swiftly. If you have an urgent message for the teacher please stand aside and wait for other parents to pass before sharing on your message. Alternatively, email the office so that the message can be passed on.

At pick up time, if you have more than one child, please pick up your youngest child first and then follow the one way system around the school to pick up your older child. All teachers will be provided with a class list of siblings who will be collected at the earlier time and TAs will ensure children are ready. Childminders will be asked to collect children from the area outside the school office and children will be sent to this area for collection.

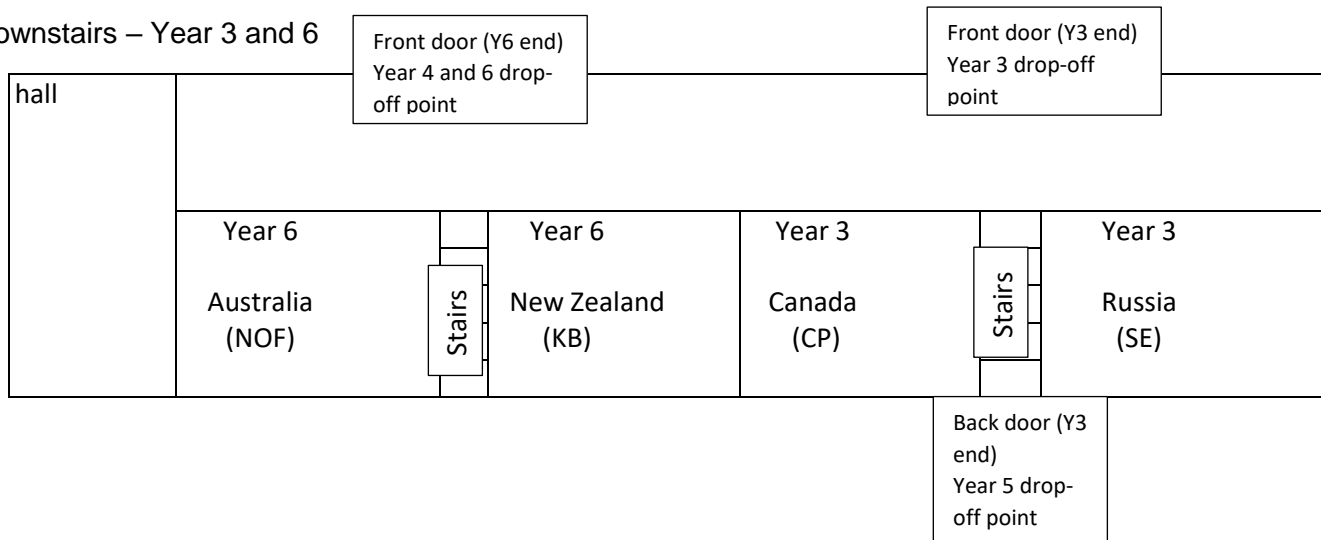
We have produced films of the drop-off to ensure everyone is clear. These can be viewed either on our Facebook page or on our YouTube channel.

We have had requests from parents for a map of the school grounds and inside to support them and their child with returning to school. Therefore, below is a map of the school showing exactly the entrance being used by each year group.

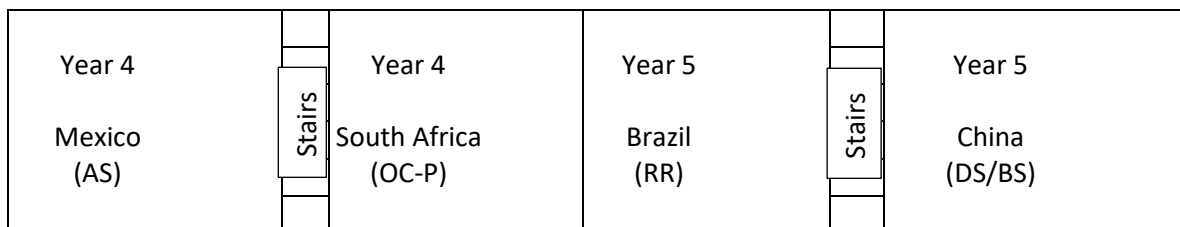


A map of the inside of the school is shown below to support children with their movement once in school, please share this with your child:

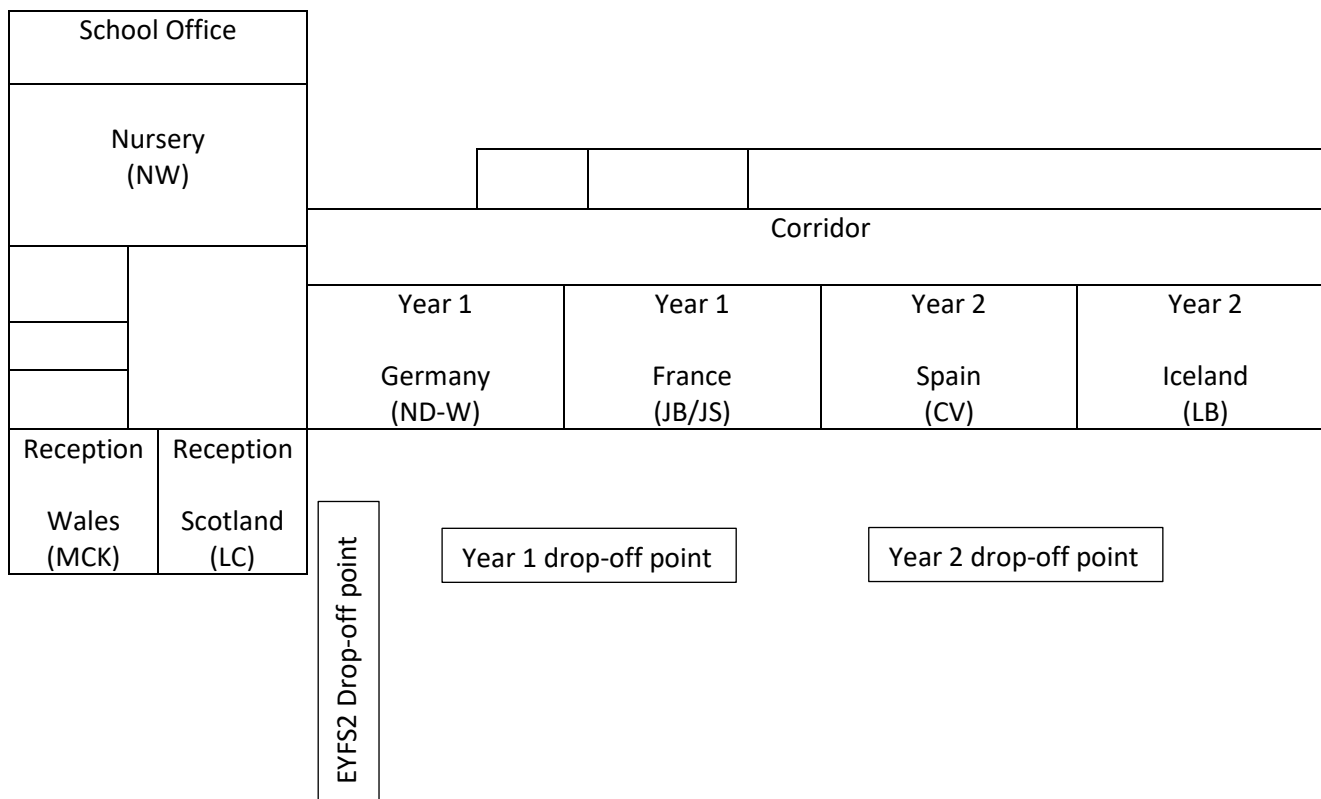
Downstairs – Year 3 and 6



Upstairs – Years 4 and 5



EYFS and KS1 Building



PE Kits

From Monday 7th September (so not during the first 3 days back), a reminder that children come into school in their PE Kits on their PE days as follows:

Class	When
Germany	Monday and Friday
France	Monday and Friday
Spain	Tuesday and Thursday
Iceland	Tuesday and Thursday
Russia	Tuesday and Friday
Canada	Tuesday and Friday
Mexico	Monday and Wednesday
South Africa	Monday and Wednesday
China	Monday and Wednesday
Brazil	Monday and Wednesday
New Zealand	Tuesday and Thursday
Australia	Tuesday and Thursday

Our school uniform policy states that jogging bottoms are allowed and children are able to wear trainers on these days. They can continue to wear their school jumper over their PE kits.

What the children need to bring to school

The amount of resources brought to school must be kept to a minimum. Therefore please send children in with the following only:

- A NAMED book bag
- A NAMED lunch box (if applicable)
- A NAMED water bottle
- A NAMED coat
- A NAMED back pack (Y4-Y6 only)

No pencil cases are needed.

Toys, games or footballs are not permitted.

When reading log books and reading books are issued these will also be expected to be brought into school each day.

New water fountains have been built in the Key Stage 2 corridors over the summer. These will be for filling the NAMED water bottles only. Children will not be allowed to take a drink from these fountains in any other way.

Reporting Absence

Please report absence in the usual way – by leaving a message on the school answerphone. However, we will need to know the exact reason your child is not in school, e.g. they have a high temperature and not “they are unwell.” If a general statement is made then the school will have to contact you for further information.

What will happen if a child becomes unwell

All parents MUST engage with the NHS Test and Trace system.

If a child shows any of the following symptoms (they don't all have to be shown), they **must not come into school:**

- new, continuous cough
- a high temperature
- loss of taste and smell

The child MUST have a test administered through the NHS.

If a child becomes unwell with these symptoms in school then, they will be taken to the 1:1 room situated by the office. The adult supporting that child will then wear PPE. The school will contact the child's parent/carer

who must collect the child **immediately**. For that reason, upon return, all parents/carers will be asked to review and update their contact details.

Parents/carers will be advised to follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' which sets out that the person with symptoms must self-isolate for at least **10 days** and the parent/carer should arrange a test for the child to see if they have coronavirus. Other members of the household, including any siblings in the school, will also be sent home and should self-isolate for 14 days from when the first child showed symptoms. If within this time the child develops symptoms then the 10 days commences from the first day of the signs of symptoms.

It is extremely important that the school is notified of all test results. We are being asked to keep a log of all children being sent home and where tests are administered and to have regular communication with Public Health England (PHE).

If a child's result to the test is negative and **they no longer display any symptoms** then the child can return to school.

If a child's test is positive then they **must continue to self-isolate for at least 10 days** from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

If there is a positive test result then, based on the advice from the health protection team, the school must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious.

For your information, if a parent refuses to take their child for a test, then the school has been told by Public Health England to treat this as a positive result and therefore the knock on effect will be that the year group may need to be sent home. Therefore, we urge you that should your child be sent home with the symptoms that test is taken.

Much of the information included has been as a result of requests from parents. I appreciate that once again this is a long letter.

Please stay safe and we can't wait to see you all next week!

Yours sincerely,

A handwritten signature in black ink that reads "E. Painter". The signature is written in a cursive style and is positioned above the printed name and title.

Mrs E Painter
Head teacher